	Board			
René de Monchy				
1 July 2023				
30 June 2024				
Data and totals check	ed on all sheets			
This disclosure has be	en approved by the Departmental S	ecretary	or Chief Executive	
Audit and Risk Comm	ittee and CFO			
Cost in NZ\$	GST inc / exc	Gift	s and benefits	Count
Cost in NZ\$	GST inc / exc	Gift	s and benefits	Count
\$71,593.15	Figures include GST (where applicable)	Num	ber offered	14
\$2,345.87	Figures include GST (where applicable)	Num	ber accepted	6
\$734.73	Figures include GST (where applicable)	Num	ber declined	8
\$42,846.99	Figures include GST (where applicable)			
\$28,746.16	Figures include GST (where applicable)			
\$0.00	Figures include GST (where applicable)			
late with what you enter on th				
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	1 July 2023 30 June 2024 Data and totals checked This disclosure has been and totals checked Audit and Risk Comment a page updates automatically of throughout the total stress of total	1 July 2023 30 June 2024 Data and totals checked on all sheets This disclosure has been approved by the Departmental S Audit and Risk Committee and CFO r page updates automatically from the 'Travel', 'Hospitality', 'All other experimental Throughout this workbook, input cells are shaded light g	1 July 2023 30 June 2024 Data and totals checked on all sheets This disclosure has been approved by the Departmental Secretary Audit and Risk Committee and CFO a page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and Throughout this workbook, input cells are shaded light green. Cost in NZ\$ GST inc / exc Gift \$71,593.15 Figures include GST (where applicable) \$2,345.87 Figures include GST (where applicable) \$734.73 Figures include GST (where applicable) \$42,846.99 Figures include GST (where applicable) \$28,746.16 Figures include GST (where applicable)	1 July 2023 30 June 2024 Data and totals checked on all sheets This disclosure has been approved by the Departmental Secretary or Chief Executive Audit and Risk Committee and CFO Page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs. Throughout this workbook, input cells are shaded light green. Cost in NZ\$ GST inc / exc Gifts and benefits \$71,593.15 Figures include GST (where applicable) Number offered \$2,345.87 Figures include GST (where applicable) Number accepted \$734.73 Figures include GST (where applicable) Number declined \$42,846.99 Figures include GST (where applicable) Number declined \$42,846.99 Figures include GST (where applicable) Number declined

		Public Service Secretary or Chief Executive Exper	nse Disclosure	
Organisation Name	New Zealand	Tourism Board		
Public Service Secretary or Chief	René de Mono	chy		
isclosure period start	1 July 2023			
	30 June 2024			
isclosure period end				
ST on costs	Figures includ	e GST (where applicable)		
gency totals check	Data and total	s on this worksheet checked and confirmed		
		International, domestic and local travel expenses	S	
	All expenses incu	rred by Public Service secretary or chief executive during international, domestic and loca	al travel. Group expenses relating to each trip.	
		International Travel (including travel within NZ at beginning and en	d of overseas trip)	
ate(s)*	Cost in NZ\$**	Purpose of travel	Type of expense	Location(s)
		(e.g. attending XYZ conference for 3 days)***	(e.g. hotel, airfares, taxis, meals & for how many people)	Location(5)
1 October 2023	¢4,000,40	Four Year Strategy sessions Singapore & Shanghai	Air Tracel	0:
12 October 2023	+.,	Flights Singapore & Shanghai 26 Nov to 3 December	Air Travel	Singapore
		Pre-payment accommodation Park Regis Hotel Singapore 23-29 November	Accommodation	Singapore
2 December 2023		Accommodation Shanghai x3 nights 29 Nov to 2 Dec	Accommodation	China
2 December 2023		Dinner with Angela Blair (GM International) in Shanghai 29 Nov	Food & Beverages x 2 ppl	China
2 December 2023		Drink with Gregg Wafelbakker in Singapore 27 Nov	Food & Beverages x 2 ppl	Singapore
2 December 2023		Lunch with Karem Basulto (Regional Trade Manager Asia) in Singapore 27 Nov	Food & Beverages x 2 ppl	Singapore
2 December 2023	\$43.90	Taxi from Singapore airport to hotel 26 Nov	Taxis/Ubers etc	Singapore
2 December 2023	· · · ·	Taxi with Angela Blair (GM International) & Gregg Wafelbakker (GM Asia) to Singapore Airport 29 Nov.	Taxis/Ubers etc	Singapore
2 December 2023	\$6.65	1 hour inflight WiFi Singapore Airlines 29 Nov - flight Singapore to Shanghai	Sundry Expenses	Singapore
2 December 2023	\$14.98	3 hours inflight WiFi Singapore Airlines 29 Nov - Singapore to Shanghai	Sundry Expenses	Singapore
		Flights market visit UK/Europe & China 2-16 March		
10 March 2024	\$120.00	Booking service fee	Airfare	Beijing
10 March 2024	\$10,608.31	Flight Auckland to Berlin 2 March & Berlin to London 7 March. British Airways flight Berlin to London	Airfare	London
10 March 2024		Flight London to Beijing 9 March	Airfare	Beijing
10 March 2024	\$2,749.32	Flight Shanghai to Auckland 15 March	Airfare	Auckland
05.4	4070.00	TNZ Regional Showcase Sydney 20-22 Feb		
25 August 2023		Flights from Auckland to Sydney return 20-22 February	Air Travel	
23 February 2024	\$505.08	Accommodation in Sydney 20 & 21 February (2 nights).	Accommodation	Australia
23 February 2024		Intercontinental Hotel 21 February	Food & Beverages x 2 ppl	Australia
23 February 2024		Lunch in Sydney 22 February	Food & Beverages x 1	Australia
23 February 2024		Lunch in Sydney with Angela Blair & Andrew Waddel on 21 February	Food & Beverages x 3 ppl	Australia
23 February 2024		Transfer from Sydney Airport to Grace Hotel 20 February	Taxis/Ubers etc	Australia
23 February 2024	\$23.27	Transfer from TNZ office to Sydney Airport 22 February	Taxis/Ubers etc	Australia
		Market visit UK/Europa & China Marah		
15 March 2024	¢207.69	Market visit UK/Europe & China March	Accommodation	China
15 March 2024		Accommodation Kerry Hotel Beijing 10 March 3 nights - 12, 13 & 14 Mar	Accommodation Accommodation Costs	China
15 March 2024				

n Beijing 10 Mar th Gregg Wafelbakker in Shanghai 14 Mar th Gregg Wafelbakker in Shanghai 15 Mar nodation Berlin 3 Mar f water from vending machine at Berlin Airport 7 Mar st in Berlin 4 Mar n Berlin 4 Mar n Berlin 4 Mar n Berlin 6 Mar 3erlin 3 Mar n Berlin 4 March with Lily Douglas, Kate Fenton, Fenja Schiebuhr, Fiona h and Emma (PR agency) ITB in Berlin 3 March with Simon Hearsey (NZTE Trade Commissioner) rdin 3 Mar pped off at the incorrect hotel in Berlin 3 Mar. Additional charge to transfer to ect hotel. m hotel 5 March in Berlin to Messe Showgrounds to attend ITB	Food & Beverages Food & Beverages Food & Beverages x 2 ppl Food & Beverages x 2 ppl Accommodation Food & Beverages Food & Beverages Food & Beverages Food & Beverages Food & Beverages Food & Beverages x 6 ppl Food & Beverages x 2 ppl Taxis/Ubers etc Taxis/Ubers etc	China China China China Germany Germany Germany Germany Germany Germany Germany Germany Germany
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m hotel 5 March in Berlin to Messe Showgrounds to attend ITB	Taxis/Ubers etc	
m hotel 5 March in Berlin to Messe Showgrounds to attend ITB		Germany
	Taxis/Ubers etc	Germany
m hotel to Berlin airport 7 Mar	Taxis/Ubers etc	Germany
	Taxis/Ubers etc	Germany
	Air Travel	Switzerland
	Food & Beverages x 5 ppl	United Kingdom
	Accommodation	United Kingdom
		United Kingdom
	U	United Kingdom
		United Kingdom
		United Kingdom
· · · · · · · · · · · · · · · · · · ·		United Kingdom
m train station to the Dilly Hotel 7 Mar	I axis/Uders etc	United Kingdom
rds Bush (meet Audrey Travel)		United Kingdom
		United Kingdom
om London Central to Heathrow airport	Taxis/Ubers etc	United Kingdom
meet Emirates 7 Mar	Taxis/Ubers etc	United Kingdom
meet Trailfinders 8 Mar	Taxis/Ubers etc	United Kingdom
ore & India market visit 8-12 July - Flights & accommodation		
d to Singapore - 7 July Singapore to Mumbai - 9 July Mumbai to Singapore - 12 gapore to Auckland - 12 July	Air Travel	Singapore
fee	Air Travel	Singapore
nodation Singapore 7 & 8 July - stopover for market visit enroute to Kiwilink	Accommodation	Singapore
	a London on 7 Mar with Sarah Handley, Marian Thiel, Grace Phethean and ollins nodation at the Dilly Piccadilly in London 7 & 8 Mar st London 9 Mar n London 7 Mar n the Sarah Handley & Kate Fenton in London 8 Mar m the Dilly Hotel to train station 9 Mar n the Dilly Hotel to train station 9 Mar n train station to the Dilly Hotel 7 Mar n Sarah Handley in London on 8 Mar - Kensington (meeting Trailfinders) to rds Bush (meet Audrey Travel) m Heathrow airport to London Central 7 Mar meet Emirates 7 Mar meet Emirates 7 Mar meet Trailfinders 8 Mar ore & India market visit 8-12 July - Flights & accommodation d to Singapore - 7 July Singapore to Mumbai - 9 July Mumbai to Singapore - 12 gapore to Auckland - 12 July fee	London on 7 Mar with Sarah Handley, Marian Thiel, Grace Phethean and Food & Beverages x 5 ppl nodation at the Dilly Piccadilly in London 7 & 8 Mar Accommodation accommodation Accommodation st London 9 Mar Food & Beverages n London 7 Mar Food & Beverages x 2 ppl th Sarah Handley 8 Mar Food & Beverages x 3 ppl n London 7 Mar Food & Beverages x 3 ppl n the Dilly Hotel to train station 9 Mar Taxis/Ubers etc n train station to the Dilly Hotel 7 Mar Taxis/Ubers etc n Sarah Handley in London 0 n8 Mar - Kensington (meeting Trailfinders) to Taxis/Ubers etc n Sarah Handley in London Central 7 Mar Taxis/Ubers etc m London Central to Heathrow airport Taxis/Ubers etc m London Central to Heathrow airport Taxis/Ubers etc meet Trailfinders 8 Mar Taxis/Ubers etc

		Associated simplest themesfor 4, links, DM esization to Ohing, links	
		Auckland airport transfer 1 July - PM mission to China June	
1 July 2023	\$90.38	Taxi from Auckland domestic airport to Sandringham (home) 1 July after PM mission to	Taxis/Ubers etc
	•••••	China. RNZAF plane flew in/out of Wellington.	
		Chair welcome & farewell Chair induction ANZLF Forum WLG 17-19 Jul	
4 July 2023	\$38.00	Cost to change flight - return to Auckland a day earlier to attend FIFA media event on	Flight Cost
		20 July.	
19 July 2023		Accommodation x2 nights - QT Hotel Wellington + credit card fee.	Accommodation Costs
19 July 2023		Dinner 18 July & coffee 19 July	Food & Beverages x 2 ppl
19 July 2023		Lunch with Paul Brock (Chair) - induction 18 July.	Food & Beverages x 2 ppl
19 July 2023		Meeting with Paul Brock (Chair) - debrief induction 18 July	Food & Beverages x 2 ppl
19 July 2023	\$55.46	Airport transfer Wellington 19 July	Taxis/Ubers etc
19 July 2023	\$56.07	Wellington airport transfer 17 July	Taxis/Ubers etc
1 August 2023	\$32.30	Mileage to/from Auckland airport 17/19 July - Chair welcome & farewell, Chair induction	Mileage
		& ANZLF Forum Wellington	
1 August 2023	\$32.30	Mileage to/from Auckland airport 31 Jul/1 Aug - Whetū Award celebration, Immigration	Mileage
17/dgust 2020	ψ02.00	NZ, TNZ Chair.	1110490
		Flights & airport parking - Immigration NZ, Chair of Board, Whetū Award	
		celebration WLG 31 July-1 Aug	
24 July 2023		Flights Auckland to Wellington return 31Jul-1 Aug	Flight Cost
24 July 2023	\$97.00	Auckland airport parking 31 Jul-1 Aug	Taxis/Ubers etc
		Flights & airport parking - Speak at TECNZ conference ROT 10 Aug	
24 July 2023	\$317.00	Flights from Auckland to Rotorua return 9/10 August to speak at conference.	Flight Cost
24 July 2023	\$102.00	Auckland airport parking 9-10 Aug	Taxis/Ubers etc
		Flights & airport parking WLG & CHC 17-18 Aug - Minister, NZTE & speak at	
		Cruise conference	
24 July 2022	¢770 00	Flights from Auckland to Wellington & Christchurch - meeting Minister & NZTE WLG &	Air Travel
24 July 2023	φ//0.00	speak at Cruise Association conference CHC.	
24 July 2023		Augkland airport parking 17,19 Aug	Taxis/Ubers etc
24 July 2025	\$96.00	Auckland airport parking 17-18 Aug	
24 July 2023	\$96.00		
24 July 2023	\$96.00	WLG 31 July-1 Aug - Immigration NZ, TNZ Chair, Whetū celebration	
1 August 2023			Accommodation
	\$243.78	WLG 31 July-1 Aug - Immigration NZ, TNZ Chair, Whetū celebration	
1 August 2023	\$243.78 \$42.00	WLG 31 July-1 Aug - Immigration NZ, TNZ Chair, Whetū celebration Accommodation QT Hotel Wellington 31 July	Accommodation
1 August 2023 1 August 2023	\$243.78 \$42.00 \$52.90	WLG 31 July-1 Aug - Immigration NZ, TNZ Chair, Whetū celebration Accommodation QT Hotel Wellington 31 July Dinner Wellington 31 July	Accommodation Food & Beverages
1 August 2023 1 August 2023 1 August 2023 1 August 2023	\$243.78 \$42.00 \$52.90	WLG 31 July-1 Aug - Immigration NZ, TNZ Chair, Whetū celebration Accommodation QT Hotel Wellington 31 July Dinner Wellington 31 July Taxi from TNZ to Wellington airport 1 August	Accommodation Food & Beverages Taxis/Ubers etc
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		Environment ITP LG mtg & FIFA event WLG 23-25 Aug	
23 August 2023			Accommodation
23 August 2023			Air Travel
23 August 2023			Taxis/Ubers etc
23 August 2023		Extended Auckland airport parking (23-25 August) to travel to Wellington a day earlier	
23 August 2023	\$28.50	to attend FIFA event	Taxis/Ubers etc
23 August 2023			Taxis/Ubers etc
23 August 2023	\$8.80	Uber from FIFA event to QT Hotel 23 August	Taxis/Ubers etc
23 August 2023	\$9.26	Uber from QT Hotel to Thistle Inn to attend FIFA event 23 August	Taxis/Ubers etc
		Speak at Hawkes Bay Tourism Conference Napier 5 Sep	
6 September 2023		Accommodation at the Crown Hotel Napier 5 September	Accommodation
6 September 2023		o i i	Air Travel
6 September 2023		Coffee with Hamish Saxton (CE Hawkes Bay Tourism) in Napier 5 Sep	Food & Beverages
6 September 2023	\$91.30	Taxi from Auckland airport to Sandringham (home) 6 September	Taxis/Ubers etc
6 September 2023	\$91.40	Taxi from Sandringham (home) to Auckland airport 5 September	Taxis/Ubers etc
6 September 2023	\$26.30	Taxi from hotel to Napier airport 6 September	Taxis/Ubers etc
6 September 2023		Taxi from restaurant to hotel in Napier 5 September following dinner with Hamish Saxton (CE Hawkes Bay Tourism)	Taxis/Ubers etc
		Meeting with MBIE WLG 19 Sep	
21 September 2023		Mileage from Sandringham (home) to Auckland airport return 18 & 18 August - Minister & MBIE in Wellington & Cruise conference in Christchurch	Mileage
21 September 2023		Mileage from Sandringham (home) to Auckland airport return 20 & 21 Sep - NZ Story function and Board meeting in Christchurch	Mileage
		Mileone Ave 9 Oce	
		Mileage Aug & Sep	
21 September 2023		Mileage from Sandringham (home) to Auckland airport return 23 & 25 August - Environment ITP Leadership Group meeting & FIFA event in Wellington	Mileage
21 September 2023	\$32.30	Mileage from Sandringham (home) to Auckland airport return 8 & 10 August - meeting MBIE & TIA in Wellington & attend TECNZ conference & awards in Christchurch	Mileage
		NZ Story function & meeting CHC 20-21 Sep	
21 September 2023		Accommodation Distinction Hotel Cathedral Square Christchurch 20 Sep	Accommodation
21 September 2023	\$560.00	Flights Auckland to Christchurch return 20-21 Sep	Air Travel
21 September 2023	\$11.20	Coffee with Paul Brock, Chair of the Board in CHC 21 Sep	Food & Beverages x 2ppl
21 September 2023	\$102.00	Auckland airport parking 20-21 Sep	Parking
21 September 2023	\$67.30	Taxi from CHC airport to Distinction Hotel Cathedral Square 20 Sep	Taxis/Ubers etc
		Staff Welfare & Taxis Auckland 10 Aug to 21 Sep	
21 September 2023	\$16.84	Taxi Sandringham (home) to Esther Restaurant at QT Hotel to attend TNZ Board dinner	Taxis/Ubers etc
21 September 2023		Taxi from Esther Restaurant at QT Hotel to Sandringham (home) following TNZ Board	Taxis/Ubers etc
21 September 2023	\$36.50	Taxi from Sandringham (home) to Sky City to attend Sky City's Annual Sky Tower	Taxis/Ubers etc
21 September 2023	\$37.00	Taxi from Standringham (home) to Sky City to attend TNZ's Annual Business Events Awards function 21 September.	Taxis/Ubers etc
21 September 2023	\$39.70		Taxis/Ubers etc
21 September 2023		birthday Soiree 10 August	Taxis/Ubers etc
21 September 2023		Awards function 21 September.	Taxis/Ubers etc
21 September 2023		Taxi from the Park Hyatt to Sandringham (home) following Qatar Airways Gala Dinner 4 September.	Taxis/Ubers etc

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23 November 2023 \$30.00 Additional day parking at Auckland airport 22 Nov - extra night in Wellington as all flights out 21st cancelled due to weather. Taxis/Ubers etc Taxis/Ubers etc 23 November 2023 \$59.00 Taxi TNZ to WLG airport 22 Nov Taxis/Ubers etc Taxis/Ubers etc 24 November 2023 \$279.00 Accommodation CHCH NZCA conference 17 Aug Accommodation Novotel Hotel to speak at the New Zealand Cruise Association Conference 18 Aug Accommodation CHCH NZCA conference 17 Aug Accommodation Novotel Hotel to speak at the New Zealand Cruise Association Accommodation CHCH NZCA conference 17 Aug Accommodation Novotel Hotel to speak at the New Zealand Cruise Association Accommodation CHCH NZCA conference 18 Aug Accommodation CHCH CHCH NZCA conference 18 Aug Accommodati	23 November 2023	(\$446.00)	Refund WLG to AKL flight 21 Nov - all flights cancelled due to weather	Air Travel	
1 1	00 November 2000	¢00.00	Additional day parking at Auckland airport 22 Nov - extra night in Wellington as all		
23 November 2023 \$59.00 Taxi TNZ to WLG airport 22 Nov Taxis/Ubers etc Image: Comparison of the compa	23 November 2023	\$30.00	flights out 21st cancelled due to weather.	Taxis/Ubers etc	
Accommodation CHCH NZCA conference 17 Aug 27 November 2023 \$279.00 \$279.00 Accommodation Novotel Hotel to speak at the New Zealand Cruise Association Conference 18 Aug	23 November 2023			Taxis/Ubers etc	
27 November 2023 \$279.00 Accommodation Novotel Hotel to speak at the New Zealand Cruise Association Accommodation Conference 18 Aug Accommodation Accommodation Accommodation		<i>Q</i> CCCCCCCCCCCCC			
27 November 2023 \$279.00 Accommodation Novotel Hotel to speak at the New Zealand Cruise Association Conference 18 Aug			Accommodation CHCH NZCA conference 17 Aug		
27 November 2023 \$279.00 Conference 18 Aug					
	27 November 2023			Accommodation	
Louis Voor Stratagi ooogiana Kingapara V Shanghai			Four Veer Strategy appaiene Singenere & Shanghai		
Four Year Strategy sessions Singapore & Shanghai 2 December 2023 \$98.90 Taxi Auckland International airport to Sandringham (home) 3 Dec Taxis/Ubers etc	2 December 2000			Tavia // Ibara ata	
2 December 2023 \$98.90 Taxi Auckland International airport to Sandringham (home) 3 Dec Taxis/Ubers etc	2 December 2023	\$90.90	ran Aughang memalional aliport to Sangingham (nome) S Dec		

2 December 2023	\$86.70	Taxi from Sandringham (home) to Auckland International airport 26 Nov	Taxis/Ubers etc	
		4YS engagement, H1 reviews & Minister WLG 5-6 Dec		
6 December 2023		Accommodation QT Hotel WLG 5 Dec	Accommodation	
6 December 2023		Coffee with Karl Burrow WLG 6 Dec 2023	Food & Beverages x 2 ppl	
6 December 2023	+	Dinner QT Hotel WLG 5 Dec	Food & Beverages	
6 December 2023		Taxi TNZ to WLG airport 6 Dec	Taxis/Ubers etc	
6 December 2023	\$8.80	Uber from India High Commission to QT Hotel 5 Dec 2023	Taxis/Ubers etc	
		Panelist China Chamber Commerce 'Vision 2024' 11 Dec		
11 December 2023		Taxi from TNZ to Cordis Hotel	Taxis/Ubers etc	
11 December 2023	\$8.96	Uber from the Cordis Hotel to TNZ	Taxis/Ubers etc	
		TIA Board meeting & stakeholder function 12-13 Dec		
12 December 2023		Accommodation Wellington 12 Dec	Accommodation	
12 December 2023	\$124.00	Change flight WLG to AKL 13 Dec to return later in the day	Air Travel	
		Mileage Nov & Dec		
13 December 2023	633.30	Mileage from Sandringham (home) to Auckland airport - travel to Wellington for Exec	Mileage	
	φ32.30	offsite meeting.	Mileage	
12 December 0000	\$32.30	Mileage from Sandringham (home) to Auckland airport return - travel to Wellington 4YS	Mileage	
13 December 2023	\$32.30	engagement with whanau & Minister meeting	Mileage	
40 D 4 0000	\$00.00	Mileage from Sandringham (home) to Auckland airport return - travel to Wellington for	5 AT	
13 December 2023	\$32.30	TIA Board meeting	Mileage	
		Mileage from Sandringham (home) to Auckland airport return - travel to Wellington for		
13 December 2023		TIA Summit and meetings with NZTE CE & TNZ Chair	Mileage	
		Airport transfers WLG 12-13 Dec - TIA Board meeting & function		
25 December 2023		Taxi from TNZ to WLG airport 13 Dec	Taxis/Ubers etc	
25 December 2023		Taxi from WLG airport to QT Hotel 12 Dec	Taxis/Ubers etc	
20 2000111201 2020				
		Taxi ASB Classic Auckland 11 Jan		
		Uber from Sandringham (home) to Parnell on 11 Jan to attend ASB Classic Tennis		
11 January 2024		Men's quarter final hosted by Sky City.	Taxis/Ubers etc	
		Flights - Meetings Minister, Chair, NZMT & MPI WLG 14-15 Feb		
16 January 2024	\$120.00	Flights AKL-WLG return to attend meetings - Minister, Chair, NZ Maori Tourism & MPI 14-15 Feb	Air Travel	
		Flights AKL-WLG return to attend meetings - Minister, Chair, NZ Maori Tourism & MPI		
16 January 2024	\$525.00	Flights AKL-WLG return to attend meetings - Minister, Chair, NZ Maori Tourism & MPI 14-15 Feb	Air Travel	Auckland
		Elighta W/I C 29 20 Ech Annual Salact Committee Usering		
		Flights - WLG 28-29 Feb - Annual Select Committee Hearing		
31 January 2024	\$626.00	Flights Auckland to Wellington return to attend Annual Select Committee hearing 29 Feb	Air Travel	
		WI O 44 45 Eck Masting Minister Obsis NZNT & NDI		
00 5-6- 0004		WLG 14-15 Feb - Meetings Minister, Chair, NZMT & MPI		
20 February 2024		Accommodation 14 Feb	Accommodation	
20 February 2024		Mileage Sandringham to Auckland airport return	Mileage	
20 February 2024		Airport parking Auckland.	Parking	
20 February 2024	\$58.90	Taxi from Wellington airport to TNZ office 14 Feb	Taxis/Ubers etc	
		Flight changes WLG 28-29 Feb - Double Export mtg & Annual Review Hearing		
22 February 2024	\$73.00	Change flight to depart Auckland earlier on 28 Feb to attend Double Exports meeting in	Air Travel	
22 1 Oblidary 2024	φ/ 0.00	Change flight to depart Auckland earlier on 28 Feb to attend Double Exports meeting in Wellington.		

22 February 2024	\$81.00	Change flight to depart Wellington earlier on 29 Feb to attend RTNZ-TNZ Connect in Auckland.	Air Travel
	\$ 01.00	Auckland.	
		TNZ Regional Showcase Sydney 20-22 Feb	
23 February 2024		Taxi from Auckland International Airport to Sandringham (home) 22 February	Taxis/Ubers etc
23 February 2024	\$90.80	Taxi from Sandringham to Auckland International Airport 20 February	Taxis/Ubers etc
		Meetings & parking AKL 27-28 Feb	
28 February 2024	\$12.00	Parking at the Coridis Hotel to speak at RTO & TNZ Connect on 28 February.	Taxis/Ubers etc
		Parking to speak at the RTO & TNZ Connect on 28 February. After paying to park under	
28 February 2024	\$7.50	the hotel, had to park on the street as there was not a park available under the Hotel.	Taxis/Ubers etc
		Paid twice for parking.	
		WLG 28-29 Feb - Annual Review Hearing & Double Exports meeting	
29 February 2024	\$224.00	Accommodation Wollington 28 Ech	Accommodation
		Coffee with Duane Trembath (Chief Financial Officer) ahead of the Annual Review	
29 February 2024	\$8.89	Committee Hearing 29 Feb.	Food & Beverages
29 February 2024	\$32.30	Mileans Condringham to Availand airport return	Mileage
	φ02.00	Additional charge to extend Auckland airport parking to fly to Wellington earlier to attend	innougo
29 February 2024	\$43.00	Additional charge to extend Auckland airport parking to fly to Wellington earlier to attend Double Exports meeting.	Parking
29 February 2024		Auckland airport parking 28-29 Feb	Parking
29 February 2024		Taxi from Parliament buildings to Wellington airport 29 Feb	Taxis/Ubers etc
29 February 2024		Taxi from Wellington airport to TNZ office 28 Feb	Taxis/Ubers etc
201 Cbruary 2024	φ00.00		
		Market visit UK/Europe & China March	
15 March 2024	00 882	Taxi from Auckland international airport to Sandringham (home) on 16 Mar	Taxis/Ubers etc
15 March 2024		Taxi from Sandringham (home) to Auckland International Airport 2 Mar	Taxis/Ubers etc
15 Watch 2024	φ00.70		
		Flights WLG 7-10 May - TRENZ	
20 March 2024	\$418.00	Flights Auckland to Wellington return	Air Travel
20 March 2024 20 March 2024		Flights Auckland to Wellington return	Air Travel
20 Maron 2024	ψ140.00		
		WLG 21-22 Mar - NZ Story Board WLG & Crankworx ROT	
		Accommodation in Wellington 21 March - stayed overnight to fly to Rotorua 22nd to	
21 March 2024	\$228.48	attend Crankworx.	Accommodation
21 March 2024		Flights to Wellington and Rotorua	Air Travel
21 March 2024	\$448.00		Air Travel
21 March 2024 21 March 2024		Meeting with Karl Burrows (Pou Arahi Maori) 21 March	Food & Beverages
21 March 2024 21 March 2024		Mileage Sandringham to Auckland airport return 21-22 March	Mileage
21 March 2024 21 March 2024		Auckland airport parking 21 & 22 March	Parking
21 March 2024 21 March 2024		Taxi from QT Hotel to Wellington airport 22 March	Taxis/Ubers etc
21 March 2024 21 March 2024		Taxi from Wellington airport to TNZ office 21 March	Taxis/Ubers etc
2 1 March 2024	φο9.30		
		Auckland simpert parking 7.10 May TDENZ W/ C	
28 March 2024		Auckland airport parking 7-10 May - TRENZ WLG Auckland airport parking 7-10 May	Parking
20 March 2024	φ156.00		Parking
		Taxi 10 April - Dinner with DDB (creative agency) Total	
		Taxi to restaurant in Augkland to meet Jacon Delemers & Drive Detal (DDB creative	
10 April 2024	\$19.53	Taxi to restaurant in Auckland to meet Jason Delamore & Priya Patel (DDB creative	Taxis/Ubers etc
		agency) for dinner + Kathryn Cunningham (Acting GM Marketing).	
		Elighte & parking WI G 20 Apr 1 May Minister met 9 presentation workshop	
12 April 2024	\$611.00	Flights & parking WLG 30 Apr-1 May - Minister mgt & presentation workshop	Air Travel
12 April 2024	φ011.00	Flights Auckland to Wellington return 30 April - 1 May	
		Flights Engagement Huis & Minister mtg 24-30 May	
12 April 2024	\$40.00	Cost to change flight Christchurch to Wellington 28 May	Air Travel
12 April 2024 12 April 2024		Flight Wellington to Auckland 30 May	Air Travel
12 April 2024 12 April 2024		Flights Auckland to Christchurch 27 May Christchurch to Wellington 28 May	Air Travel
12 April 2024	φ435.00	rights Adolated to Offisionaron 27 May Offisionaron to Wellington 20 May	

10.1.1.0001	A 175 00		
12 April 2024	\$475.00	Flights Auckland to Queenstown return 23-24 May	Air Travel
		Flights TECNZ Conference IVC 7-8 Aug	
12 April 2024	\$526.00	Flights Auckland to Invercargill return 7-8 August - FY25 travel booked early to keep the	Air Travel
12 April 2024	\$526.00	cost down.	All Have
		AKL airport parking Engagement Huis ZQN, CHC & WLG 24-29 May	
		Auckland airport parking 23-24 May to attend TNZ's Engagement Hui in Queenstown	
23 April 2024		24th.	Parking
		2401.	
		WI O 00 00 Auril WITOE conference Devide Europete Devid Obein	
		WLG 22-23 April - WTCF conference Double Exports Board Chair	
23 April 2024	\$244.80	Accommodation Wellington 22 Apr	Accommodation
23 April 2024	\$639.00	Flights Auckland to Wellington return 22-23 April to attend and speak at the WTCF	Air Travel
		conterence, allend Double Exports Meeting & meeting TNZ Chair	
23 April 2024		Mileage Sandringham to Auckland airport return	Mileage
23 April 2024	\$102.00	Auckland airport parking 22-23 Apr	Parking
23 April 2024	\$63.80	Taxi WLG airport to Rydges Hotel 22 April	Taxis/Ubers etc
23 April 2024	\$55.00	Taxi from Creative New Zealand (Te Papa function) to WLG airport 23 April	Taxis/Ubers etc
	A 44 Z 4	Taxi from Te Papa to Rydges Hotel 22 May following World Tourism Cities Federation	Tania // Ikawa ata
23 April 2024		Conference	Taxis/Ubers etc
		WLG 30 Apr-1 May - Presentation workshop	
1 May 2024			Accommodation
1 May 2024			Taxis/Ubers etc
1 May 2024			Taxis/Ubers etc
1 May 2024			Taxis/Ubers etc
1 May 2024			Taxis/Ubers etc
1 May 2024	\$60.70	Taxi from Wellington airport to TNZ 30 April	Taxis/Ubers etc
		Amend airport parking 27-29 May - TNZ Engagement Huis	
	AA A A	Amend dight parking 27-26 may - rive Engagement rules Amend flight to return to Auckland a day earlier as Minister meeting moved from 30 May	
6 May 2024	\$21.00	in person to 15 May virtually	Air Travel
		Defined and day parking schortaned trip to Wallington on Minister meeting mayord from	
6 May 2024		30 May in person to 15 May virtual.	Parking
		Taxia & refund AKL simplet perking TDENZ M/LC 7.40 May	
40 Marc 2024		Taxis & refund AKL airport parking - TRENZ WLG 7-10 May	
10 May 2024			Taxis/Ubers etc
10 May 2024			Taxis/Ubers etc
10 May 2024			Taxis/Ubers etc
10 May 2024	\$66.90	Taxi from WLG airport to TNZ 7 May	Taxis/Ubers etc
		Flights WLG 18 Jun - EoY review + Minister meeting	
15 May 2024	\$140.00	Flights Auckland to Wellington 18 Jun	Air Travel
	\$500.00	Flights Auckland to Wellington return 18 May - Karl Burrows performance review +	Air Tracest
15 May 2024	\$530.00	Estimates Hearing prep session with Minister	Air Travel
		Flights WLG 20 Jun - EoY review + Estimates Hearing	
15 May 2024			Air Travel
		Flights Auckland to Wellington return 20 June - Natalies Haines performance review +	
15 May 2024			Air Travel
		Estimates Hearing	
		Panelist interviewing for new CE ENZ - WLG 17 May	
17 May 2024		Flights - service fee	Air Travel
17 May 2024			Air Travel
17 May 2024	\$32.30	Mileage Sandringham to Auckland airport return 17 May	Mileage
17 May 2024	\$56.00	Auckland airport parking 17 May	Parking
17 May 2024	\$67.10	Taxi from JackstonStone Recuitment to WLG airport	Taxis/Ubers etc
	÷•••••		

17 May 2024	\$67.70	Taxi from WLG airport to JacksonStone Recruitment	Taxis/Ubers etc
17 May 2024	φ01.10		
		Taxis 20 May - China Business Summit	
20 May 2024	\$31.90	Taxi from Sandringham (home) to the Cordis Hotel to attend China Business Summit	Taxis/Ubers etc
20 May 2024	\$15.37	Uber from The Cordis Hotel to Sandringham (home) following the China Business Summit.	Taxis/Ubers etc
		Airport parking 18 & 20 Jun - WLG Minister mtg & Estimates Hearing	
28 May 2024		Annual Estimates riedning.	
28 May 2024	\$56.00	Auckland airport parking 20 Jun - travel to Wellington for Annual Estimates Hearing and EoY reviews with Natalie Haines & Karl Burrows.	Parking
		Flights & parking WLG 25-26 Jun - Minister, NZMT & EoY review	
28 May 2024		Flight Auckland to Wellington return 25-26 June	Air Travel
28 May 2024	\$140.00	Flights Auckland to Wellington return 25-26 Jun	Air Travel
28 May 2024	\$102.00	Auckland airport parking 25-26 Jun to meet the Minister, Board Chair for EoY performance review and NZ Maori Tourism to share 4 year strategy.	Parking
		Engagement Huis ZQN, CHC & WLG 24-29 May	
30 May 2024		Accommodation Christchurch 27 May	Accommodation
30 May 2024	\$264.18	Accommodation Queenstown 23 May	Accommodation
30 May 2024	\$251.94	Accommodation Wellington 28 May	Accommodation
30 May 2024	\$253.98	Accommodation Weilington 29 May. Flight returned from Auckland due to weather. Overnight in Wellington.	Accommodation
30 May 2024	\$23.39	Wennight in weilington. Meeting with Rebecca Ingram (CE TIA) in Wellington 30 May - moved to in person as flight was returned from Auckland 29th due to weather.	Entertainment
30 May 2024	\$5.08	Coffee Christchurch 28 May	Food & Beverages
30 May 2024		Coffee Wellington 29 May	Food & Beverages
30 May 2024		Dinner in Christchurch 27 May with Bjoern Spreitzer, Kathryn Cunningham & Paul Yeo.	Food & Beverages
30 May 2024	\$241.74	Dinner in Queenstown 23 May with Angela Blair, Kathryn Cunningham and Paul Yeo.	Food & Beverages
30 May 2024		Drink QT Hotel 29 May - flight returned from Auckland due to weather. Overnight in Wellington.	Food & Beverages
30 May 2024			Taxis/Ubers etc
30 May 2024	\$65.20	Taxi Wellington airport to QT Hotel after flight to Auckland was returned due to weather. Overnight in Wellington.	Taxis/Ubers etc
30 May 2024		Taxi from Queenstown airport to Rydges Hotel 23 May	Taxis/Ubers etc
30 May 2024		Taxi from Te Pae Convention Centre to Christchurch airport 28 May.	Taxis/Ubers etc
30 May 2024		Taxi to Wellington airport 29 May.	Taxis/Ubers etc
30 May 2024		Taxi to Wellington airport 30 May	Taxis/Ubers etc
		WLG 18 Jun - Estimates prep session with Minister	
20 June 2024	\$32.30	Mileage from Sandringham to Auckland airport return 18 Jun	Mileage
20 June 2024		Taxi from Beehive to Wellington airport.	Taxis/Ubers etc
20 June 2024		Taxi from Wellington airport to TNZ 18 June	Taxis/Ubers etc
		WLG 20 Jun - Estimates Hearing	
20 June 2024	\$32.30	Mileage from Sandringham to Auckland airport return 20 June	Mileage
20 June 2024		Taxi from Parliament House to Wellington airport 20 June	Taxis/Ubers etc
20 June 2024		Taxi from Wellington airport to TNZ 20 June	Taxis/Ubers etc
Subtotal - domestic travel	\$28,746.16	Check - there are no hidden rows with data	Check - each entry provides sufficient information
oustotui - domestie travei	Q20,140.10		and a start and by he had a sume of the internation

Local Travel (within City, excluding travel to airport)				
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
		as above		
Subtotal - local travel	\$0.00	Check - there are no hidden rows with dat	ta Check - each entry provides suf	licient information

Total travel expenses \$71,593.15

Notes

* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

** Note that GST may not apply to overseas purchases.

*** Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

	Public Service Secretary or Chief Execut	ive Expense Disclosure				
Organisation Name	New Zealand Tourism Board					
Public Service Secretary or Chief Executive	ené de Monchy					
Disclosure period start	1 July 2023					
Disclosure period end	30 June 2024					
GST on costs	Figures include GST (where applicable)					
Agency totals check	Data and totals on this worksheet checked and confirmed					
	Hospitality Offered to Third P	arties*				
	······································					
All hospitalit	y expenses provided by the Public Service secretary or chief executive in the context of the	ir job to anyone external to the Public Service or statutory Crown ent	ities.			
Date(s)**	Cost in NZ\$ Purpose of hospitality	Type of expense	Location(s)			
	(e.g. hosting delegation from China, building relationships, team building					
11 July 2023 25 July 2023		Coffee 2 ppl uly Coffee 2 ppl	Auckland Auckland			
· · · · · · · · · · · · · · · · · · ·	Meeting with TNZ Chair (Paul Brocks) TIA Chair (Kerry Prendergast) &	TIACE				
10 August 2023	(Rebecca Ingram) in Wellington 8 August		Wellington			
23 August 2023		Beverages 3 ppi	Auckland			
6 September 2023			Auckland			
6 September 2023	\$26.45 drinks with industry following HBT conference	etworking Lunch 2 ppl	Auckland			
21 September 2023	\$94.00 Leah McDonald end of year performance review 11 August.	Meal 2 ppl	Auckland			
6 October 2023		Meal 2 ppl	Auckland			
11 October 2023	\$13.33 Meeting with Colleen Neville pre Board meeting Hawkes Bay	Coffee 2 ppl	Auckland			
11 October 2023	speaking at isite conference in Napler 11 Oct		Auckland			
8 November 2023	\$18.14 Meeting with Rebecca Ingram (TIA) and Iain Ganner (Accor) prior to the WLG 7 Nov	TIA Summit in Coffee 3 ppl	Auckland			
8 November 2023	\$86.95 Meeting with Paul Brock (TNZ Chair) in WLG 8 November	Lunch 2 ppl	Auckland			
8 November 2023	,	Coffee 2 ppl	Auckland			
23 November 2023		Lunch 2 ppl	Auckland			
23 November 2023	\$496.50 Dinner with Exec (8pax) in Wellington 20 November - Exec offsite meeting	ng 20-21. Dinner 8 ppl	Auckland			
2 December 2023			Auckland			
6 December 2023	Business, Tourism & Culture	51	Auckland			
8 December 2023	\$73.03 Breakfast meeting with Justin Watson (CE CIAL) & Angela Blair (GM International AKL 8 Dec	ernational) in Meal 3 ppl	Auckland			
20 December 2023			Auckland			
20 December 2023	\$11.00 Meeting with Brodie McLeish (GM Marketing) on 20 Dec - check-in on pa	arental leave. Coffee 2 ppl	Auckland			
1 February 2024	\$9.60 Meeting with Debby Giness (Director Tikkun) - Business & Systems cons	sultant Coffee 2 ppl	Auckland			
20 February 2024			Auckland			
28 February 2024	\$27.90 - brand workshop at Special Group	asha Le Marinel Coffee 5 ppl	Auckland			

15 March 2024	\$26 59	Taxi from Messe Showgrounds Berlin to Peter Paul restaurant on 5 March to attend	Taxi	Auckland
10 11141 011 202 1	\$20.00	dinner with Singapore Airlines & Air New Zealand		, aonaina
3 April 2024	\$10.20	dinner with Singapore Airlines & Air New Zealand Meeting with Rebecca Ingram (Chief Executive Tourism Industry Aotearoa) in Auckland 3 April	Coffee 2 ppl	Auckland
1 May 2024	\$199.00	Annual online subscription 1 May 2024 to 1 May 2025	Subscription	Auckland
27 May 2024	\$69.87	Lunch meeting with Roger Sharp (ex-TNZ Board member) following TNZ Engagement Hui at Auckland Museum 27 May	Meal 2 ppl	Auckland
Total hospitality expenses	\$2,345.87	Check - there are no hidden rows with data	Check - each entry provides sufficient inf	ormation
Notes				
* Third parties include people and organisations external to the public service or statutory Crown entities.				
** Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.				
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
Total cost will appear automatically once you	uput information i			
Mark clearly if there is no information to disc	lose - provide a n			

		Public Service Secretary or Chief Executive Expe			
rganisation Name	New Zealand Tourism Board René de Monchy 1 July 2023 30 June 2024				
ublic Service secretary or Chief xecutive					
Disclosure period start					
Disclosure period end					
GST on costs	Figures include GST (where applicable)				
Agency totals check	Data and totals on this worksheet checked and confirmed				
		All Other Expenses			
		All other expenditure incurred by the Public Service secretary or chief executive that is	not travel, hospitality or gifts.		
	Include e.g. p	hone and data costs, subscriptions, membership fees, conference fees, professional de	1 7 7 8		
Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with PSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)	
18 August 2023	3 \$35.00	Annual credit card fee	Bank Charges	Auckland	
16 January 2024		Purchased light bulb on 16 January for men's bathroom as Office Manager on leave	Office Consumables	Auckland	
1 July 2023	\$48.03	Mobile phone and data charges	Phone/ Data charges	Auckland	
1 August 2023	\$127.10	Mobile phone and data charges	Phone/ Data charges	Auckland	
1 September 2023		Mobile phone and data charges	Phone/ Data charges	Auckland	
1 October 2023		Mobile phone and data charges	Phone/ Data charges	Auckland	
1 November 2023		Mobile phone and data charges	Phone/ Data charges	Auckland	
1 December 2023		Mobile phone and data charges	Phone/ Data charges	Auckland	
1 January 2024		Mobile phone and data charges	Phone/ Data charges	Auckland	
1 February 2024		Mobile phone and data charges	Phone/ Data charges	Auckland	
1 March 2024		Mobile phone and data charges	Phone/ Data charges	Auckland	
1 April 2024		Mobile phone and data charges	Phone/ Data charges	Auckland	
1 May 2024 1 June 2024		Mobile phone and data charges Mobile phone and data charges	Phone/ Data charges	Auckland Auckland	
I June 2024	i	Mobile priorie and data charges	Phone/ Data charges	Auckland	
otal other expenses	\$734.73	Check - there are no hidden rows with data	Check - each entry provides sufficie	ant information	
lotes					
	side 1 July - 30 Ju	he will raise an alert. Check entry and select 'Yes' to accept/continue.			
		(left of screen) and select Insert - this will insert a row above selected row.			
otal cost will appear automatically once yo					
		ote to this effect in the 'Date' column (column A).			

	Public Service Secreta	ry or Chief Exect	utive Gifts and Ber	efits Disclosure			
Organisation Name	New Zealand Tourism Board						
Public Service Secretary or Chief Executive	René de Monchy						
Disclosure period start	1 July 2023						
Disclosure period end	30 June 2024						
GST on values	Figures include GST (where applicable)						
Agency totals check	Data and totals on this worksheet checked and confirmed						
	Gi	fts and Benefits over	\$50 annual value				
Include all gifts, i	invitations to events and other hospitality , of \$50 or mo Include all gifts, .		ffered to the Public Service secrety whether accepted or declined by the secrety of the secret of		the Public Service.		
Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)		
20 July 2023	FIFA Womens' World Cup - opening ceremony hosptiality and match	Accepted	FIFA		Rene de Monchy		
	FIFA Womens' World Cup - semi final hospitaility and match	Accepted	FIFA		Rene de Monchy		
19 December 2023	Starward Whiskey Negroni	Accepted	Qantas Airways	\$50.00	Rene de Monchy		
11 January 2024	ASB Classic - men's tennis quarter final courtside tickets and hospitality	Accepted	Sky City	\$800.00	Rene & Kristen de Monchy		
23 February 2024	Australia v New Zealand T20 Cricket Match - tickets and hospitality	Accepted	Sky City	\$300.00	Rene, Luc & Kristen de Monchy		
22 March 2024	Crankwory - premium VIP pass	Accepted	Crankworx	\$422.00	Rene de Monchy		
29 July 2023	Rugby - Bledisloe Cup - All Blacks vs Australia (hospitality, match & accommodation)	Declined	Helloworld	\$1,000.00	Rene de Monchy		
20 August 2023	FIFA Womens World Cup Final in Sydney (hospitality, match & accommodation)	Declined	FIFA	\$1,595.00	Rene de Monchy		
22 September 2023	World of Wearable Arts Awards night show	Declined	WellingtonNZ	\$298.00	Rene & Kristen de Monchy		
	World of Wearable Arts Awards night show	Declined	World of Wearable Art	\$338.00	Rene & Kristen de Monchy		
22 September 2023	World of Wearable Arts Awards night show (airfares, hotel + 2 tickets)	Declined	Kiwirail	\$3,600.00	Rene & Kristen de Monchy		
	Sail Grand Prix Christchurch	Declined	ChristchurchNZ		Rene de Monchy		
	Super Rugby Semi-final (hospitality & match)	Declined	Eden Park Trust		Rene de Monchy		
22 June 2024	Super Rugby Final (hospitality & match)	Declined	Eden Park Trust	\$400.00	Rene de Monchy		
Fotal count of gift/benefit entries:	Offered	14	Check - there are no hidden	Check - each entry provi	des sufficient information		
	Accepted	6	rows with data				
	-						
	Declined	8					

Notes						
* Any non-standard date format or date outs	Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.					
Insert additional rows as needed: right click of	Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.					
A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.						
Include items such as invitations to functions						
Include gifts and benefits that are declined.						
Number of gifts/benefits will update automatically once you put information in rows above.						
Mark clearly if there is no information to discl	lark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).					