

Secretary or Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name*	New Zealand Tourism Board
Secretary or Chief Executive**	René de Monchy
Disclosure period start***	1 July 2023
Disclosure period end***	30 June 2024
Agency totals check	Data and totals checked on all sheets
Secretary or Chief Executive approval****	This disclosure has been approved by the Departmental Secretary or Chief Executive
Other sign-off****	Audit and Risk Committee and CFO

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc		Gifts and benefits	Count
Travel expenses	\$71,593.15	Figures include GST (where applicable)		Number offered	14
Hospitality	\$2,345.87	Figures include GST (where applicable)		Number accepted	6
Other expenses	\$734.73	Figures include GST (where applicable)		Number declined	8
International Travel	\$42,846.99	Figures include GST (where applicable)			
Domestic Travel	\$28,746.16	Figures include GST (where applicable)			
Local Travel	\$0.00	Figures include GST (where applicable)			

Notes

* Headings on following tabs will pre populate with what you enter on this tab

** Create a new workbook for a new or Acting Departmental secretary or Chief Executive

*** Update if a shorter or different period is covered

**** This disclosure must be approved by the Departmental secretary or Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk

Public Service Secretary or Chief Executive Expense Disclosure

Organisation Name	New Zealand Tourism Board
Public Service Secretary or Chief Executive	René de Monchy
Disclosure period start	1 July 2023
Disclosure period end	30 June 2024
GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

International, domestic and local travel expenses

All expenses incurred by Public Service secretary or chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)				
Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
		Four Year Strategy sessions Singapore & Shanghai		
1 October 2023	\$4,689.13	Flights Singapore & Shanghai 26 Nov to 3 December	Air Travel	Singapore
12 October 2023	\$1,082.36	Pre-payment accommodation Park Regis Hotel Singapore 23-29 November	Accommodation	Singapore
2 December 2023	\$727.59	Accommodation Shanghai x3 nights 29 Nov to 2 Dec	Accommodation	China
2 December 2023	\$63.45	Dinner with Angela Blair (GM International) in Shanghai 29 Nov	Food & Beverages x 2 ppl	China
2 December 2023	\$17.93	Drink with Gregg Wafelbakker in Singapore 27 Nov	Food & Beverages x 2 ppl	Singapore
2 December 2023	\$35.49	Lunch with Kareem Basulto (Regional Trade Manager Asia) in Singapore 27 Nov	Food & Beverages x 2 ppl	Singapore
2 December 2023	\$43.90	Taxi from Singapore airport to hotel 26 Nov	Taxis/Ubbers etc	Singapore
2 December 2023	\$36.47	Taxi with Angela Blair (GM International) & Gregg Wafelbakker (GM Asia) to Singapore Airport 29 Nov.	Taxis/Ubbers etc	Singapore
2 December 2023	\$6.65	1 hour inflight WiFi Singapore Airlines 29 Nov - flight Singapore to Shanghai	Sundry Expenses	Singapore
2 December 2023	\$14.98	3 hours inflight WiFi Singapore Airlines 29 Nov - Singapore to Shanghai	Sundry Expenses	Singapore
		Flights market visit UK/Europe & China 2-16 March		
10 March 2024	\$120.00	Booking service fee	Airfare	Beijing
10 March 2024	\$10,608.31	Flight Auckland to Berlin 2 March & Berlin to London 7 March. British Airways flight Berlin to London	Airfare	London
10 March 2024	\$5,408.60	Flight London to Beijing 9 March	Airfare	Beijing
10 March 2024	\$2,749.32	Flight Shanghai to Auckland 15 March	Airfare	Auckland
		TNZ Regional Showcase Sydney 20-22 Feb		
25 August 2023	\$870.83	Flights from Auckland to Sydney return 20-22 February	Air Travel	
23 February 2024	\$505.08	Accommodation in Sydney 20 & 21 February (2 nights).	Accommodation	Australia
23 February 2024	\$54.08	Drink with Andrew Waddel following TNZ's Regional Showcase Function at the Intercontinental Hotel 21 February	Food & Beverages x 2 ppl	Australia
23 February 2024	\$16.28	Lunch in Sydney 22 February	Food & Beverages x 1	Australia
23 February 2024	\$63.20	Lunch in Sydney with Angela Blair & Andrew Waddel on 21 February	Food & Beverages x 3 ppl	Australia
23 February 2024	\$21.66	Transfer from Sydney Airport to Grace Hotel 20 February	Taxis/Ubbers etc	Australia
23 February 2024	\$23.27	Transfer from TNZ office to Sydney Airport 22 February	Taxis/Ubbers etc	Australia
		Market visit UK/Europe & China March		
15 March 2024	\$297.68	Accommodation Kerry Hotel Beijing 10 March	Accommodation	China
15 March 2024	\$764.47	3 nights - 12, 13 & 14 Mar	Accommodation Costs	China

		Auckland airport transfer 1 July - PM mission to China June	
1 July 2023	\$90.38	Taxi from Auckland domestic airport to Sandringham (home) 1 July after PM mission to China. RNZAF plane flew in/out of Wellington.	Taxis/Ubbers etc
		Chair welcome & farewell Chair induction ANZLF Forum WLG 17-19 Jul	
4 July 2023	\$38.00	Cost to change flight - return to Auckland a day earlier to attend FIFA media event on 20 July.	Flight Cost
19 July 2023	\$609.96	Accommodation x2 nights - QT Hotel Wellington + credit card fee.	Accommodation Costs
19 July 2023	\$51.51	Dinner 18 July & coffee 19 July	Food & Beverages x 2 ppl
19 July 2023	\$38.20	Lunch with Paul Brock (Chair) - induction 18 July.	Food & Beverages x 2 ppl
19 July 2023	\$52.78	Meeting with Paul Brock (Chair) - debrief induction 18 July	Food & Beverages x 2 ppl
19 July 2023	\$55.46	Airport transfer Wellington 19 July	Taxis/Ubbers etc
19 July 2023	\$56.07	Wellington airport transfer 17 July	Taxis/Ubbers etc
1 August 2023	\$32.30	Mileage to/from Auckland airport 17/19 July - Chair welcome & farewell, Chair induction & ANZLF Forum Wellington	Mileage
1 August 2023	\$32.30	Mileage to/from Auckland airport 31 Jul/1 Aug - Whetū Award celebration, Immigration NZ, TNZ Chair.	Mileage
		Flights & airport parking - Immigration NZ, Chair of Board, Whetū Award celebration WLG 31 July-1 Aug	
24 July 2023	\$680.00	Flights Auckland to Wellington return 31Jul-1 Aug	Flight Cost
24 July 2023	\$97.00	Auckland airport parking 31 Jul-1 Aug	Taxis/Ubbers etc
		Flights & airport parking - Speak at TECNZ conference ROT 10 Aug	
24 July 2023	\$317.00	Flights from Auckland to Rotorua return 9/10 August to speak at conference.	Flight Cost
24 July 2023	\$102.00	Auckland airport parking 9-10 Aug	Taxis/Ubbers etc
		Flights & airport parking WLG & CHC 17-18 Aug - Minister, NZTE & speak at Cruise conference	
24 July 2023	\$778.00	Flights from Auckland to Wellington & Christchurch - meeting Minister & NZTE WLG & speak at Cruise Association conference CHC.	Air Travel
24 July 2023	\$96.00	Auckland airport parking 17-18 Aug	Taxis/Ubbers etc
		WLG 31 July-1 Aug - Immigration NZ, TNZ Chair, Whetū celebration	
1 August 2023	\$243.78	Accommodation QT Hotel Wellington 31 July	Accommodation
1 August 2023	\$42.00	Dinner Wellington 31 July	Food & Beverages
1 August 2023	\$52.90	Taxi from TNZ to Wellington airport 1 August	Taxis/Ubbers etc
1 August 2023	\$58.50	Taxi from Wellington airport to TNZ 31 July	Taxis/Ubbers etc
		MBIE & TIA WLG & TECNZ conference + awards CHC 8-10 Aug	
10 August 2023	\$177.00	Accommodation Rydges Hotel Wellington airport 8 August	Accommodation Costs
10 August 2023	\$246.00	Cost to change flight to travel from Wellington to Rotorua on 9 August instead of Auckland to Rotorua.	Air Travel
10 August 2023	\$446.00	Flight Auckland to Wellington 8 Aug	Air Travel
10 August 2023	\$20.30	Breakfast Rotorua airport 10 August	Food & Beverages
10 August 2023	\$35.00	Dinner Rydges Wellington airport 8 August	Food & Beverages
10 August 2023	\$32.00	Extend Auckland airport parking 8-10 August (link trip to Wellington 8 August with trip to Rotorua 9 August.	Taxis/Ubbers etc
10 August 2023	\$36.50	Taxi from Distinction Hotel to Rotorua airport 10 August	Taxis/Ubbers etc
10 August 2023	\$37.70	Taxi from Rotorua airport to Distinction Hotel 9 August	Taxis/Ubbers etc
10 August 2023	\$59.40	Taxi from TNZ to Wellington airport 8 August	Taxis/Ubbers etc
10 August 2023	\$66.50	Taxi from Wellington airport to TNZ 8 August	Taxis/Ubbers etc
		Taxi WLG to meet Minister & MBIE 17 Aug	
16 August 2023	\$57.60	Taxi from Wellington airport to TNZ office 17 August	Taxis/Ubbers etc

		Environment ITP LG mtg & FIFA event WLG 23-25 Aug	
23 August 2023	\$493.68	Accommodation QT Wellington 23 & 24 August	Accommodation
23 August 2023	\$818.00	Flights Auckland to Wellington return	Air Travel
23 August 2023	\$96.00	Auckland airport parking 24-25 August	Taxis/Ubers etc
23 August 2023	\$28.50	Extended Auckland airport parking (23-25 August) to travel to Wellington a day earlier to attend FIFA event	Taxis/Ubers etc
23 August 2023	\$54.00	Taxi from Wellington airport to QT Hotel 23 August	Taxis/Ubers etc
23 August 2023	\$8.80	Uber from FIFA event to QT Hotel 23 August	Taxis/Ubers etc
23 August 2023	\$9.26	Uber from QT Hotel to Thistle Inn to attend FIFA event 23 August	Taxis/Ubers etc
		Speak at Hawkes Bay Tourism Conference Napier 5 Sep	
6 September 2023	\$246.35	Accommodation at the Crown Hotel Napier 5 September	Accommodation
6 September 2023	\$554.00	Flights Auckland to Napier return 5-6 September	Air Travel
6 September 2023	\$12.00	Coffee with Hamish Saxton (CE Hawkes Bay Tourism) in Napier 5 Sep	Food & Beverages
6 September 2023	\$91.30	Taxi from Auckland airport to Sandringham (home) 6 September	Taxis/Ubers etc
6 September 2023	\$91.40	Taxi from Sandringham (home) to Auckland airport 5 September	Taxis/Ubers etc
6 September 2023	\$26.30	Taxi from hotel to Napier airport 6 September	Taxis/Ubers etc
6 September 2023	\$11.58	Taxi from restaurant to hotel in Napier 5 September following dinner with Hamish Saxton (CE Hawkes Bay Tourism)	Taxis/Ubers etc
		Meeting with MBIE WLG 19 Sep	
21 September 2023	\$32.30	Mileage from Sandringham (home) to Auckland airport return 18 & 18 August - Minister & MBIE in Wellington & Cruise conference in Christchurch	Mileage
21 September 2023	\$32.30	Mileage from Sandringham (home) to Auckland airport return 20 & 21 Sep - NZ Story function and Board meeting in Christchurch	Mileage
		Mileage Aug & Sep	
21 September 2023	\$32.30	Mileage from Sandringham (home) to Auckland airport return 23 & 25 August - Environment ITP Leadership Group meeting & FIFA event in Wellington	Mileage
21 September 2023	\$32.30	Mileage from Sandringham (home) to Auckland airport return 8 & 10 August - meeting MBIE & TIA in Wellington & attend TECNZ conference & awards in Christchurch	Mileage
		NZ Story function & meeting CHC 20-21 Sep	
21 September 2023	\$204.00	Accommodation Distinction Hotel Cathedral Square Christchurch 20 Sep	Accommodation
21 September 2023	\$560.00	Flights Auckland to Christchurch return 20-21 Sep	Air Travel
21 September 2023	\$11.20	Coffee with Paul Brock, Chair of the Board in CHC 21 Sep	Food & Beverages x 2ppl
21 September 2023	\$102.00	Auckland airport parking 20-21 Sep	Parking
21 September 2023	\$67.30	Taxi from CHC airport to Distinction Hotel Cathedral Square 20 Sep	Taxis/Ubers etc
		Staff Welfare & Taxis Auckland 10 Aug to 21 Sep	
21 September 2023	\$16.84	Taxi Sandringham (home) to Esther Restaurant at QT Hotel to attend TNZ Board dinner 14 August.	Taxis/Ubers etc
21 September 2023	\$18.83	Taxi from Esther Restaurant at QT Hotel to Sandringham (home) following TNZ Board dinner 14 August.	Taxis/Ubers etc
21 September 2023	\$36.50	Taxi from Sandringham (home) to Sky City to attend Sky City's Annual Sky Tower birthday Soirée 10 August.	Taxis/Ubers etc
21 September 2023	\$37.00	Taxi from Sandringham (home) to Sky City to attend TNZ's Annual Business Events Awards function 21 September.	Taxis/Ubers etc
21 September 2023	\$39.70	Taxi from Sandringham (home) to the Park Hyatt to attend Qatar Airways Gala Dinner 4 September.	Taxis/Ubers etc
21 September 2023	\$16.98	Taxi from Sky City to Sandringham (home) following Sky City's Annual Sky Tower birthday Soirée 10 August.	Taxis/Ubers etc
21 September 2023	\$17.90	Taxi from Sky City to Sandringham (home) following TNZ's Annual Business Events Awards function 21 September.	Taxis/Ubers etc
21 September 2023	\$19.40	Taxi from the Park Hyatt to Sandringham (home) following Qatar Airways Gala Dinner 4 September.	Taxis/Ubers etc

			TIA AGM, Board meeting & stakeholder function Rotorua 2-3 Oct	
2 October 2023	\$199.00		Accommodation Sudima Hotel Rotorua 2 October	Accommodation
			Flights & airport parking - Board meeting, industry dinner & famil Hawkes Bay 9-11 Oct	
5 October 2023	\$120.00		Flights Auckland to Napier return	Air Travel
5 October 2023	\$361.00		Flights Auckland to Napier return 9-11 October for Board meeting, industry dinner & destination famil.	Air Travel
			Travel expenses Board meeting Hawkes Bay 9-11 Oct	
11 October 2023	\$87.40		Taxi from home (Sandringham) to Auckland airport 9 October	Taxis/Ubers etc
11 October 2023	\$89.30		Taxi home (Sandringham) from Auckland airport 11 October	Taxis/Ubers etc
			Parking & flights WLG 12-13 Dec- TIA Board meeting & function	
18 October 2023	\$66.00		Amend flight - later flight back to Auckland 13 December	Air Travel
18 October 2023	\$268.00		Flights Auckland to Wellington return	Air Travel
18 October 2023	\$96.00		Auckland airport parking	Parking
			Parking & flights WLG 20-21 Nov - Exec quarterly offsite meeting	
18 October 2023	\$488.00		Flights Auckland to Wellington return	Air Travel
18 October 2023	\$90.00		Auckland airport parking	Parking
			Parking & flights WLG 5-6 Dec - SOI Hui	
18 October 2023	\$468.00		Flights Auckland to Wellington return	Air Travel
18 October 2023	\$96.00		Auckland airport parking	Parking
			Parking & flights WLG 7-8 Nov - TIA Summit, WellingtonNZ stakeholder breakfast, NZTE CE, TNZ Chair	
18 October 2023	\$120.00		Fights Auckland to Wellington return	Air Travel
18 October 2023	\$418.00		Flights Auckland to Wellington return	Air Travel
18 October 2023	\$102.00		Auckland airport parking 7-8 Nov	Parking
			Auckland airport parking - welcome Delta flight 30 Oct	
30 October 2023	\$23.50		Park at Auckland international airport to welcome inaugural Delta flight.	Taxis/Ubers etc
			TIA Summit + Awards & WellingtonNZ Stakeholder breakfast 7-8 Nov	
8 November 2023	\$365.00		Accommodation QT Hotel Wellington 7 November	Accommodation
8 November 2023	\$59.00		Taxi to WLG airport 8 November	Taxis/Ubers etc
			Exec offsite meeting WLG 20-21 Nov	
23 November 2023	\$243.78		Accommodation QT Hotel 20 November to attend Exec offsite 20-21 Nov	Accommodation
23 November 2023	\$372.30		Additional night accommodation at QT Hotel 21 Nov - all flights cancelled due to weather.	Accommodation
23 November 2023	\$163.00		Cost to push flight out to a later time to meet MBIE in Wellington 21 Nov.	Air Travel
23 November 2023	\$480.49		Flight WLG to AKL 22 Nov - rebooked as flights cancelled 21 Nov due to weather.	Air Travel
23 November 2023	(\$446.00)		Refund WLG to AKL flight 21 Nov - all flights cancelled due to weather	Air Travel
23 November 2023	\$30.00		Additional day parking at Auckland airport 22 Nov - extra night in Wellington as all flights out 21st cancelled due to weather.	Taxis/Ubers etc
23 November 2023	\$59.00		Taxi TNZ to WLG airport 22 Nov	Taxis/Ubers etc
			Accommodation CHCH NZCA conference 17 Aug	
27 November 2023	\$279.00		Accommodation Novotel Hotel to speak at the New Zealand Cruise Association Conference 18 Aug	Accommodation
			Four Year Strategy sessions Singapore & Shanghai	
2 December 2023	\$98.90		Taxi Auckland International airport to Sandringham (home) 3 Dec	Taxis/Ubers etc

2 December 2023	\$86.70	Taxi from Sandringham (home) to Auckland International airport 26 Nov	Taxis/Ubbers etc	
4YS engagement, H1 reviews & Minister WLG 5-6 Dec				
6 December 2023	\$243.78	Accommodation QT Hotel WLG 5 Dec	Accommodation	
6 December 2023	\$11.20	Coffee with Karl Burrow WLG 6 Dec 2023	Food & Beverages x 2 ppl	
6 December 2023	\$35.00	Dinner QT Hotel WLG 5 Dec	Food & Beverages	
6 December 2023	\$59.00	Taxi TNZ to WLG airport 6 Dec	Taxis/Ubbers etc	
6 December 2023	\$8.80	Uber from India High Commission to QT Hotel 5 Dec 2023	Taxis/Ubbers etc	
Panelist China Chamber Commerce 'Vision 2024' 11 Dec				
11 December 2023	\$19.00	Taxi from TNZ to Cordis Hotel	Taxis/Ubbers etc	
11 December 2023	\$8.96	Uber from the Cordis Hotel to TNZ	Taxis/Ubbers etc	
TIA Board meeting & stakeholder function 12-13 Dec				
12 December 2023	\$243.78	Accommodation Wellington 12 Dec	Accommodation	
12 December 2023	\$124.00	Change flight WLG to AKL 13 Dec to return later in the day	Air Travel	
Mileage Nov & Dec				
13 December 2023	\$32.30	Mileage from Sandringham (home) to Auckland airport - travel to Wellington for Exec offsite meeting.	Mileage	
13 December 2023	\$32.30	Mileage from Sandringham (home) to Auckland airport return - travel to Wellington 4YS engagement with whanau & Minister meeting	Mileage	
13 December 2023	\$32.30	Mileage from Sandringham (home) to Auckland airport return - travel to Wellington for TIA Board meeting	Mileage	
13 December 2023	\$32.30	Mileage from Sandringham (home) to Auckland airport return - travel to Wellington for TIA Summit and meetings with NZTE CE & TNZ Chair	Mileage	
Airport transfers WLG 12-13 Dec - TIA Board meeting & function				
25 December 2023	\$41.20	Taxi from TNZ to WLG airport 13 Dec	Taxis/Ubbers etc	
25 December 2023	\$38.30	Taxi from WLG airport to QT Hotel 12 Dec	Taxis/Ubbers etc	
Taxi ASB Classic Auckland 11 Jan				
11 January 2024	\$15.28	Uber from Sandringham (home) to Parnell on 11 Jan to attend ASB Classic Tennis Men's quarter final hosted by Sky City.	Taxis/Ubbers etc	
Flights - Meetings Minister, Chair, NZMT & MPI WLG 14-15 Feb				
16 January 2024	\$120.00	Flights AKL-WLG return to attend meetings - Minister, Chair, NZ Maori Tourism & MPI 14-15 Feb	Air Travel	
16 January 2024	\$525.00	Flights AKL-WLG return to attend meetings - Minister, Chair, NZ Maori Tourism & MPI 14-15 Feb	Air Travel	Auckland
Flights - WLG 28-29 Feb - Annual Select Committee Hearing				
31 January 2024	\$626.00	Flights Auckland to Wellington return to attend Annual Select Committee hearing 29 Feb	Air Travel	
WLG 14-15 Feb - Meetings Minister, Chair, NZMT & MPI				
20 February 2024	\$224.00	Accommodation 14 Feb	Accommodation	
20 February 2024	\$32.30	Mileage Sandringham to Auckland airport return	Mileage	
20 February 2024	\$99.00	Airport parking Auckland.	Parking	
20 February 2024	\$58.90	Taxi from Wellington airport to TNZ office 14 Feb	Taxis/Ubbers etc	
Flight changes WLG 28-29 Feb - Double Export mtg & Annual Review Hearing				
22 February 2024	\$73.00	Change flight to depart Auckland earlier on 28 Feb to attend Double Exports meeting in Wellington.	Air Travel	

22 February 2024	\$81.00	Change flight to depart Wellington earlier on 29 Feb to attend RTNZ-TNZ Connect in Auckland.	Air Travel
		<u>TNZ Regional Showcase Sydney 20-22 Feb</u>	
23 February 2024	\$88.90	Taxi from Auckland International Airport to Sandringham (home) 22 February	Taxis/Ubbers etc
23 February 2024	\$90.80	Taxi from Sandringham to Auckland International Airport 20 February	Taxis/Ubbers etc
		<u>Meetings & parking AKL 27-28 Feb</u>	
28 February 2024	\$12.00	Parking at the Coridis Hotel to speak at RTO & TNZ Connect on 28 February.	Taxis/Ubbers etc
28 February 2024	\$7.50	Parking to speak at the RTO & TNZ Connect on 28 February. After paying to park under the hotel, had to park on the street as there was not a park available under the Hotel. Paid twice for parking.	Taxis/Ubbers etc
		<u>WLG 28-29 Feb - Annual Review Hearing & Double Exports meeting</u>	
29 February 2024	\$224.00	Accommodation Wellington 28 Feb	Accommodation
29 February 2024	\$8.89	Coffee with Duane Trembath (Chief Financial Officer) ahead of the Annual Review Committee Hearing 29 Feb.	Food & Beverages
29 February 2024	\$32.30	Mileage Sandringham to Auckland airport return	Mileage
29 February 2024	\$43.00	Additional charge to extend Auckland airport parking to fly to Wellington earlier to attend Double Exports meeting.	Parking
29 February 2024	\$56.00	Auckland airport parking 28-29 Feb	Parking
29 February 2024	\$58.30	Taxi from Parliament buildings to Wellington airport 29 Feb	Taxis/Ubbers etc
29 February 2024	\$53.90	Taxi from Wellington airport to TNZ office 28 Feb	Taxis/Ubbers etc
		<u>Market visit UK/Europe & China March</u>	
15 March 2024	\$88.90	Taxi from Auckland international airport to Sandringham (home) on 16 Mar	Taxis/Ubbers etc
15 March 2024	\$86.70	Taxi from Sandringham (home) to Auckland International Airport 2 Mar	Taxis/Ubbers etc
		<u>Flights WLG 7-10 May - TRENZ</u>	
20 March 2024	\$418.00	Flights Auckland to Wellington return	Air Travel
20 March 2024	\$140.00	Flights Auckland to Wellington return	Air Travel
		<u>WLG 21-22 Mar - NZ Story Board WLG & Crankworx ROT</u>	
21 March 2024	\$228.48	Accommodation in Wellington 21 March - stayed overnight to fly to Rotorua 22nd to attend Crankworx.	Accommodation
21 March 2024	\$180.00	Flights to Wellington and Rotorua	Air Travel
21 March 2024	\$448.00		Air Travel
21 March 2024	\$44.80	Meeting with Karl Burrows (Pou Arahi Maori) 21 March	Food & Beverages
21 March 2024	\$32.30	Mileage Sandringham to Auckland airport return 21-22 March	Mileage
21 March 2024	\$102.00	Auckland airport parking 21 & 22 March	Parking
21 March 2024	\$54.70	Taxi from QT Hotel to Wellington airport 22 March	Taxis/Ubbers etc
21 March 2024	\$59.30	Taxi from Wellington airport to TNZ office 21 March	Taxis/Ubbers etc
		<u>Auckland airport parking 7-10 May - TRENZ WLG</u>	
28 March 2024	\$158.00	Auckland airport parking 7-10 May	Parking
		<u>Taxi 10 April - Dinner with DDB (creative agency) Total</u>	
10 April 2024	\$19.53	Taxi to restaurant in Auckland to meet Jason Delamore & Priya Patel (DDB creative agency) for dinner + Kathryn Cunningham (Acting GM Marketing).	Taxis/Ubbers etc
		<u>Flights & parking WLG 30 Apr-1 May - Minister mgt & presentation workshop</u>	
12 April 2024	\$611.00	Flights Auckland to Wellington return 30 April - 1 May	Air Travel
		<u>Flights Engagement Huis & Minister mtg 24-30 May</u>	
12 April 2024	\$40.00	Cost to change flight Christchurch to Wellington 28 May	Air Travel
12 April 2024	\$346.00	Flight Wellington to Auckland 30 May	Air Travel
12 April 2024	\$435.00	Flights Auckland to Christchurch 27 May Christchurch to Wellington 28 May	Air Travel

12 April 2024	\$475.00	Flights Auckland to Queenstown return 23-24 May	Air Travel
		Flights TECNZ Conference IVC 7-8 Aug	
12 April 2024	\$526.00	Flights Auckland to Invercargill return 7-8 August - FY25 travel booked early to keep the cost down.	Air Travel
		AKL airport parking Engagement Huis ZQN, CHC & WLG 24-29 May	
23 April 2024	\$102.00	Auckland airport parking 23-24 May to attend TNZ's Engagement Hui in Queenstown 24th.	Parking
		WLG 22-23 April - WTCF conference Double Exports Board Chair	
23 April 2024	\$244.80	Accommodation Wellington 22 Apr	Accommodation
23 April 2024	\$639.00	Flights Auckland to Wellington return 22-23 April to attend and speak at the WTCF conference, attend Double Exports Meeting & meeting TNZ Chair	Air Travel
23 April 2024	\$32.30	Mileage Sandringham to Auckland airport return	Mileage
23 April 2024	\$102.00	Auckland airport parking 22-23 Apr	Parking
23 April 2024	\$63.80	Taxi WLG airport to Rydges Hotel 22 April	Taxis/Ubbers etc
23 April 2024	\$55.00	Taxi from Creative New Zealand (Te Papa function) to WLG airport 23 April	Taxis/Ubbers etc
23 April 2024	\$11.71	Taxi from Te Papa to Rydges Hotel 22 May following World Tourism Cities Federation Conference	Taxis/Ubbers etc
		WLG 30 Apr-1 May - Presentation workshop	
1 May 2024	\$253.98	Accommodation QT Hotel 30 April	Accommodation
1 May 2024	\$95.20	Taxi from Auckland airport to Sandringham (home) 1 May.	Taxis/Ubbers etc
1 May 2024	\$93.30	Taxi from Sandringham (home) to Auckland airport 30 April	Taxis/Ubbers etc
1 May 2024	\$9.72	Taxi from TNZ to QT Hotel 30 April	Taxis/Ubbers etc
1 May 2024	\$66.50	Taxi from TNZ to Wellington airport 1 May	Taxis/Ubbers etc
1 May 2024	\$60.70	Taxi from Wellington airport to TNZ 30 April	Taxis/Ubbers etc
		Amend airport parking 27-29 May - TNZ Engagement Huis	
6 May 2024	\$21.00	Amend flight to return to Auckland a day earlier as Minister meeting moved from 30 May in person to 15 May virtually	Air Travel
6 May 2024	(\$24.00)	Refund one day parking - shortened trip to Wellington as Minister meeting moved from 30 May in person to 15 May virtual.	Parking
		Taxis & refund AKL airport parking - TRENZ WLG 7-10 May	
10 May 2024	\$95.20	Taxi AKL airport to Sandringham (home) 10 May	Taxis/Ubbers etc
10 May 2024	\$61.70	Taxi from QT Hotel to WLG airport 10 May	Taxis/Ubbers etc
10 May 2024	\$93.30	Taxi from Sandringham (home) to Auckland airport 7 May	Taxis/Ubbers etc
10 May 2024	\$66.90	Taxi from WLG airport to TNZ 7 May	Taxis/Ubbers etc
		Flights WLG 18 Jun - EoY review + Minister meeting	
15 May 2024	\$140.00	Flights Auckland to Wellington 18 Jun	Air Travel
15 May 2024	\$530.00	Flights Auckland to Wellington return 18 May - Karl Burrows performance review + Estimates Hearing prep session with Minister	Air Travel
		Flights WLG 20 Jun - EoY review + Estimates Hearing	
15 May 2024	\$140.00	Flights Auckland to Wellington return 20 Jun	Air Travel
15 May 2024	\$466.00	Flights Auckland to Wellington return 20 June - Natalies Haines performance review + Estimates Hearing	Air Travel
		Panelist interviewing for new CE ENZ - WLG 17 May	
17 May 2024	\$140.00	Flights - service fee	Air Travel
17 May 2024	\$530.00	Flights Auckland to Wellington return 17 May	Air Travel
17 May 2024	\$32.30	Mileage Sandringham to Auckland airport return 17 May	Mileage
17 May 2024	\$56.00	Auckland airport parking 17 May	Parking
17 May 2024	\$67.10	Taxi from JackstonStone Recruitment to WLG airport	Taxis/Ubbers etc

17 May 2024	\$67.70	Taxi from WLG airport to JacksonStone Recruitment	Taxis/Ubbers etc	
		Taxis 20 May - China Business Summit		
20 May 2024	\$31.90	Taxi from Sandringham (home) to the Cordis Hotel to attend China Business Summit	Taxis/Ubbers etc	
20 May 2024	\$15.37	Uber from The Cordis Hotel to Sandringham (home) following the China Business Summit.	Taxis/Ubbers etc	
		Airport parking 18 & 20 Jun - WLG Minister mtg & Estimates Hearing		
28 May 2024	\$56.00	Auckland airport parking 18 Jun - travel to Wellington to meet the Minister to prepare for Annual Estimates Hearing.	Parking	
28 May 2024	\$56.00	Auckland airport parking 20 Jun - travel to Wellington for Annual Estimates Hearing and EoY reviews with Natalie Haines & Karl Burrows.	Parking	
		Flights & parking WLG 25-26 Jun - Minister, NZMT & EoY review		
28 May 2024	\$341.00	Flight Auckland to Wellington return 25-26 June	Air Travel	
28 May 2024	\$140.00	Flights Auckland to Wellington return 25-26 Jun	Air Travel	
28 May 2024	\$102.00	Auckland airport parking 25-26 Jun to meet the Minister, Board Chair for EoY performance review and NZ Maori Tourism to share 4 year strategy.	Parking	
		Engagement Huis ZQN, CHC & WLG 24-29 May		
30 May 2024	\$258.83	Accommodation Christchurch 27 May	Accommodation	
30 May 2024	\$264.18	Accommodation Queenstown 23 May	Accommodation	
30 May 2024	\$251.94	Accommodation Wellington 28 May	Accommodation	
30 May 2024	\$253.98	Accommodation Wellington 29 May. Flight returned from Auckland due to weather. Overnight in Wellington.	Accommodation	
30 May 2024	\$23.39	Meeting with Rebecca Ingram (CE TIA) in Wellington 30 May - moved to in person as flight was returned from Auckland 29th due to weather.	Entertainment	
30 May 2024	\$5.08	Coffee Christchurch 28 May	Food & Beverages	
30 May 2024	\$6.12	Coffee Wellington 29 May	Food & Beverages	
30 May 2024	\$229.27	Dinner in Christchurch 27 May with Bjoern Spreitzer, Kathryn Cunningham & Paul Yeo.	Food & Beverages	
30 May 2024	\$241.74	Dinner in Queenstown 23 May with Angela Blair, Kathryn Cunningham and Paul Yeo.	Food & Beverages	
30 May 2024	\$15.30	Drink QT Hotel 29 May - flight returned from Auckland due to weather. Overnight in Wellington.	Food & Beverages	
30 May 2024	\$59.00	Taxi QT Hotel to Queenstown airport 24 May	Taxis/Ubbers etc	
30 May 2024	\$65.20	Taxi Wellington airport to QT Hotel after flight to Auckland was returned due to weather. Overnight in Wellington.	Taxis/Ubbers etc	
30 May 2024	\$61.72	Taxi from Queenstown airport to Rydges Hotel 23 May	Taxis/Ubbers etc	
30 May 2024	\$64.00	Taxi from Te Pae Convention Centre to Christchurch airport 28 May.	Taxis/Ubbers etc	
30 May 2024	\$64.40	Taxi to Wellington airport 29 May.	Taxis/Ubbers etc	
30 May 2024	\$60.40	Taxi to Wellington airport 30 May	Taxis/Ubbers etc	
		WLG 18 Jun - Estimates prep session with Minister		
20 June 2024	\$32.30	Mileage from Sandringham to Auckland airport return 18 Jun	Mileage	
20 June 2024	\$71.00	Taxi from Beehive to Wellington airport.	Taxis/Ubbers etc	
20 June 2024	\$66.90	Taxi from Wellington airport to TNZ 18 June	Taxis/Ubbers etc	
		WLG 20 Jun - Estimates Hearing		
20 June 2024	\$32.30	Mileage from Sandringham to Auckland airport return 20 June	Mileage	
20 June 2024	\$71.20	Taxi from Parliament House to Wellington airport 20 June	Taxis/Ubbers etc	
20 June 2024	\$66.90	Taxi from Wellington airport to TNZ 20 June	Taxis/Ubbers etc	
Subtotal - domestic travel		\$28,746.16	Check - there are no hidden rows with data	Check - each entry provides sufficient information

Local Travel (within City, excluding travel to airport)				
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
		as above		
Subtotal - local travel		\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information
Total travel expenses		\$71,593.15		

Notes

* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

** Note that GST may not apply to overseas purchases.

*** Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

Public Service Secretary or Chief Executive Expense Disclosure

Organisation Name	New Zealand Tourism Board
Public Service Secretary or Chief Executive	René de Monchy
Disclosure period start	1 July 2023
Disclosure period end	30 June 2024
GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

Hospitality Offered to Third Parties*

All hospitality expenses provided by the Public Service secretary or chief executive in the context of their job to anyone external to the Public Service or statutory Crown entities.

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
11 July 2023	\$12.03	Meeting with CE Eden Park	Coffee 2 ppl	Auckland
25 July 2023	\$10.00	Induction meeting with Kathryn Cunningham (Acting GM Marketing) 25 July	Coffee 2 ppl	Auckland
10 August 2023	\$19.32	Meeting with TNZ Chair (Paul Brocks), TIA Chair (Kerry Prendergast) & TIA CE (Rebecca Ingram) in Wellington 8 August	Coffee 4 ppl	Wellington
23 August 2023	\$57.12	Meeting with Andrew Pragnell (NZ Football CE) and Raelene Castle (NZ Sport CE) FIFA event 23 August	Beverages 3 ppl	Auckland
6 September 2023	\$13.22	Meeting with Steve Gregory (Napier City Council) 5 September. Networking drinks with industry following HBT conference	Coffee 2 ppl	Auckland
6 September 2023	\$26.45	Meeting with Hamish Saxton (CE Hawkes Bay Tourism) 5 September. Networking drinks with industry following HBT conference	Lunch 2 ppl	Auckland
21 September 2023	\$94.00	Leah McDonald end of year performance review 11 August.	Meal 2 ppl	Auckland
6 October 2023	\$138.03	Meeting with Russell Willis (Hawaiian Airlines) 6 Oct	Meal 2 ppl	Auckland
11 October 2023	\$13.33	Meeting with Colleen Neville pre Board meeting Hawkes Bay	Coffee 2 ppl	Auckland
11 October 2023	\$11.50	Meeting with Jamish Saxton (CE Hawkes Bay Tourism) post TNZ Board famil + pre speaking at isite conference in Napier 11 Oct	Coffee 2 ppl	Auckland
8 November 2023	\$18.14	Meeting with Rebecca Ingram (TIA) and Iain Ganner (Accor) prior to the TIA Summit in WLG 7 Nov	Coffee 3 ppl	Auckland
8 November 2023	\$86.95	Meeting with Paul Brock (TNZ Chair) in WLG 8 November	Lunch 2 ppl	Auckland
8 November 2023	\$11.20	Meeting with Peter Chrisp (CE NZTE) in WLG 8 November	Coffee 2 ppl	Auckland
23 November 2023	\$23.00	Meeting with Paul Brock (Chair) in WLG 21 Nov after MBIE meeting.	Lunch 2 ppl	Auckland
23 November 2023	\$496.50	Dinner with Exec (8pax) in Wellington 20 November - Exec offsite meeting 20-21.	Dinner 8 ppl	Auckland
2 December 2023	\$765.99	Dinner with Asia team in Singapore 4 Year Strategy engagement session on 27 Nov	Dinner 13 ppl	Auckland
6 December 2023	\$68.60	Taxi from WLG airport to India High Commission 5 Dec to speak at event showcasing Business, Tourism & Culture	Please Select Type	Auckland
8 December 2023	\$73.03	Breakfast meeting with Justin Watson (CE CIAL) & Angela Blair (GM International) in AKL 8 Dec	Meal 3 ppl	Auckland
20 December 2023	\$36.60	Meeting with John Thorburn (CE Entrada Group & Ex-TNZ Board member) on 20 Dec	Meal 2 ppl	Auckland
20 December 2023	\$11.00	Meeting with Brodie McLeish (GM Marketing) on 20 Dec - check-in on parental leave.	Coffee 2 ppl	Auckland
1 February 2024	\$9.60	Meeting with Debby Giness (Director Tikkun) - Business & Systems consultant	Coffee 2 ppl	Auckland
20 February 2024	\$16.70	Meeting with Gillon Carruthers (Deputy Director-General Public Affairs at MPI) to discuss Tiaki and MPI safety messaging.	Coffee 2 ppl	Auckland
28 February 2024	\$27.90	Coffee for Rene, Angela Blair, Kathryn Cunningham, Jill Chestnut & Natasha Le Marinel - brand workshop at Special Group	Coffee 5 ppl	Auckland

Public Service Secretary or Chief Executive Expense Disclosure

Organisation Name	New Zealand Tourism Board
Public Service secretary or Chief Executive	René de Monchy
Disclosure period start	1 July 2023
Disclosure period end	30 June 2024
GST on costs	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

All Other Expenses

*All other expenditure incurred by the Public Service secretary or chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with PSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
18 August 2023	\$35.00	Annual credit card fee	Bank Charges	Auckland
16 January 2024	\$10.33	Purchased light bulb on 16 January for men's bathroom as Office Manager on leave	Office Consumables	Auckland
1 July 2023	\$48.03	Mobile phone and data charges	Phone/ Data charges	Auckland
1 August 2023	\$127.10	Mobile phone and data charges	Phone/ Data charges	Auckland
1 September 2023	\$34.67	Mobile phone and data charges	Phone/ Data charges	Auckland
1 October 2023	\$35.73	Mobile phone and data charges	Phone/ Data charges	Auckland
1 November 2023	\$34.50	Mobile phone and data charges	Phone/ Data charges	Auckland
1 December 2023	\$34.50	Mobile phone and data charges	Phone/ Data charges	Auckland
1 January 2024	\$83.83	Mobile phone and data charges	Phone/ Data charges	Auckland
1 February 2024	\$34.94	Mobile phone and data charges	Phone/ Data charges	Auckland
1 March 2024	\$57.79	Mobile phone and data charges	Phone/ Data charges	Auckland
1 April 2024	\$127.13	Mobile phone and data charges	Phone/ Data charges	Auckland
1 May 2024	\$34.94	Mobile phone and data charges	Phone/ Data charges	Auckland
1 June 2024	\$36.24	Mobile phone and data charges	Phone/ Data charges	Auckland

Total other expenses	\$734.73	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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Notes	
* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.	
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.	
Total cost will appear automatically once you put information in rows above.	
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).	

Notes					
* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.					
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.					
A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.					
Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).					
Include gifts and benefits that are declined.					
Number of gifts/benefits will update automatically once you put information in rows above.					
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).					